

Y4C's Online Community Guidelines



Welcome to the Youth4Climate Online Community!!

We have prepared these guidelines and descriptions to help you navigate the online platform, expand your knowledge, and stay connected and informed about youth-led climate action across the globe !!!



Important things to keep in mind as Y4C Community member

- Ask questions - Someone else will learn from every question that you ask.
- Listen deeply - Seek to understand other perspectives and speak about your perspective, without seeing it as an absolute truth.
- Be open and vulnerable - Share your plans, strategies, and goals, your challenges and successes, your personal development, your missteps, and the lessons you learned along the way.
- Share opportunities that you are excited about.
- Offer honest and encouraging feedback to each other, and to the community.
- Stay on topic or start a new discussion.
- Act affirmatively to clear conflict and maintain positive, mutually enhancing relationships.
- Finally, Be kind to one another.



Info: The platform is also available in 104 languages.

Y4C Online Community Main Objective

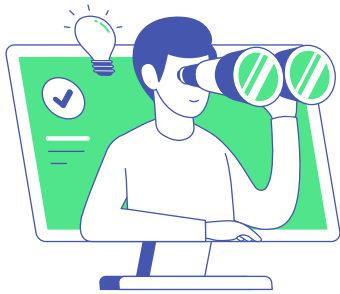
Our goal is to provide young climate leaders and partners with a safe space to network and exchange opportunities, experiences, and resources.

Make the most of it 🍀

This community is for:

01

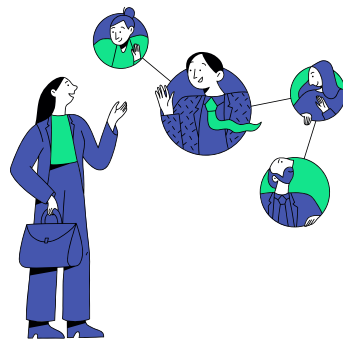
Opportunities



Learning about opportunities available and providing input on opportunities that you would like to see.

02

Connecting



Connecting with people who share similar interests, specifically on topics directly related to climate action.

03

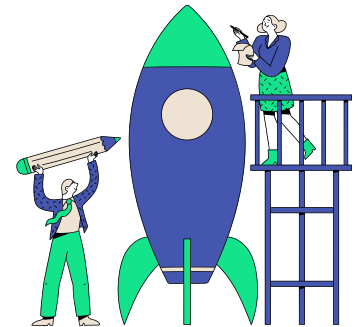
Sharing insights and interests



Interacting with other members of the online community to share knowledge across countries, regions, and climate action topics.

04

Resources



Utilize resources to learn and know more. The platform hosts multiple learning toolkits, publications and recordings. We've got all the tools you need to level up.

This community is not for

- Disparaging the community, its programs, staff, partners, or other members of the community.
- Promoting agendas that don't align with the goals of the community.
- Commercial advertising or mass promotion for other organizations.



Y4C Online Platform Features

Y4C online platform is easy to interact, engage and network. It's a space to find and interact with innovative ideas, exciting opportunities, and learning resources.

But it's not just a one-way street—this platform is designed for **YOU** to share your thoughts, insights, and activities. To help you get started, we've explained the main features below. Let's dive in!



Activity Stream

The community activity streams allow you to keep track of the activities of the entire online community, of a group, and of individual community members. Activity streams can be found in several areas:

- Home Stream shows the activities that are relevant to each user.
- Explore Stream shows the activity of the entire community.
- Profile Stream shows all activities of a member.
- Group Stream shows all activities of a group.

Group

The Group feature allows you to share ideas and organize events with other community members around a specific subject. They can be seen as smaller communities within the broader community.

For example, take a look at the Y4C's "[In Our Shoes Webinar Series](#)". This group was created to share updates on our monthly webinar, open discussion within the group, communicate updates and share content related to the group's objective.

The group feature will allow you to communicate with group members in your own space.

There are three types of groups in the online community:

Public Group: this group content is visible to anyone who visits the community, even if they are not logged in.

Open Group: this group content is visible to anyone who logs in to the community, and anyone can join these groups.

Closed Group: this group content is only visible to members of that group, who can only join by being added by the group managers.

Topic

Topics is one of the most used features on the platform. Topics allow you to share information and organize discussions with other community members. Each Topic is associated with the Profile of the member who created it.

Take a look at the topic created by Y4C as an example [here](#).

When you choose a topic, you can select what type of topic you would like to use. (News, Blog post, Opportunity, Publication Resources, etc...). We will discuss one of the Topic Types below for more information.

Resources

This is a type of "Topic" that you can select if you are sharing any publication, videos or contents that can be used as a resource by the community.

You can go ahead to Y4C's resource library and find multiple contents such as webinar and workshop videos, publications and consultation papers that you can use as a learning tool.

The resource library can also be found on the [menu bar](#).

Event

If you have an event or are aware of an event that you would like to share with the community, this is the feature you will need to use.

Events allow you to organize, enrol in, and discuss activities with other community members. Each event is associated with the profile of the member who created it. Events can also be associated with a group.

Here is an example of an from the [platform](#).

Profile

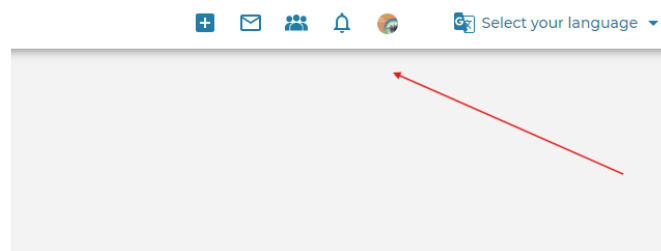
As in other social media, you also have a community profile where you can share a picture, contact details, a self-description, expertise, and interests. Information in a profile is used when searching for community members.

Account

Your account contains the information that is used to communicate with the system such as your email address, login information, and how you want to be notified by the system.

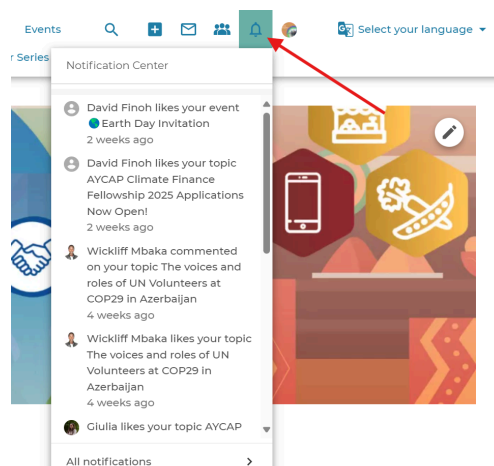
Main Navigation Bar

The main navigation bar is the header at the top of each page of the online community. You can use it to quickly navigate to pages of interest and see your private messages and notifications.



Notifications

When new activity in the community happens that relates to you, you will receive a notification in the main navigation bar. In your account settings, you can also choose to receive email notifications when you are not logged in to the community. You can adjust these settings of notifications easily in the account settings as well (frequency, etc..).

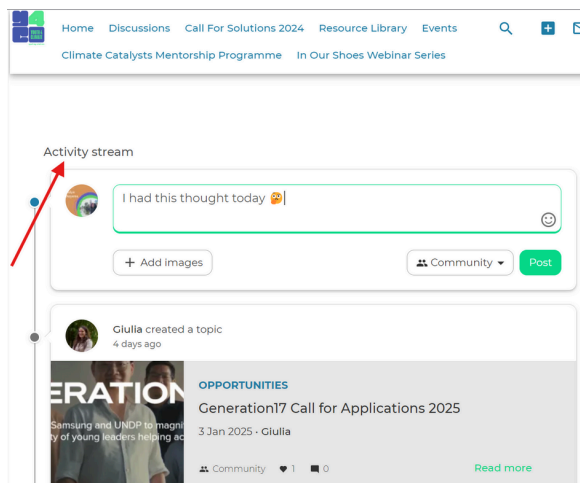


Comment

Share your thoughts about a topic or event by entering a comment at the bottom of the page. You can also reply to comments that other people make.

Post

Do you have an idea in mind? Or a news to share? You can leave a message to the community, to another member, or to a group by posting a message on any activity stream.



Mention

You can attract attention from or notify another community member about your activity using the mention function. Enter the **@ symbol** in a comment, post, or reply, and then start typing their name. Select the community member from the dropdown list that appears, and they will receive a notification about this activity.

Like

You can indicate agreement and appreciation for a topic, event, comment, post, or reply using the like feature. Click any open-heart icon (❤️) to like content, and the content creator will receive a notification.

Private Message

Send another user or a group of users a private message, away from the activity of the community. Turn to envelope icon in the main navigation header to send messages and view notifications. ✉️

Contact

If you have questions or more information, you can message Lidya Beyene, Y4C Community Manager via direct messaging on the platform.